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ONLINE COURSE EVALUATION SUMMARY

Training: Understanding ISO/IEC 17065 **Facilitator(s):** Ned Gravel
Location: Webinar **Date:** 13-14 October 2020

It is important for the success of training within IAS to quickly identify areas of improvement. We need to know how to do better next time. Best, in our opinion, is giving you the training you need. This form helps us learn how to better meet your training needs next time. Once you have completed the form, please email it to ngravel@iasonline.org. Help us serve you better.

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>✓ as appropriate below</i>				
Were you given the opportunity to help define them?					6
Were they well defined?					6
Were they achieved?					6
Course Content:					
Was the material appropriate?					6
Complexity (1=too complex or too simple ← → Perfect=5)			1		5
Was the material clear to you?				1	5
Volume (1=too much or not enough ← → Perfect=5)				2	4
Did the handouts fit with this training - did they help?				1	5
Trainer/Facilitator Methods:					
Did the trainer/facilitator allow sufficient discussion?					6
Did the trainer/facilitator encourage participation?					6
Did the trainer/facilitator help bring out new group ideas?					6
Did the trainer/facilitator help close out discussions?					6
Would you accept this trainer/facilitator again?					6
Website and Course Flow:					
Was the website appropriate to the course?					
Did the course flow help you meet your course objectives?					



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Participant Feedback	IAS Response
My only concern is not with the instructor, but with the IAS Training organization. By the end of the last business day prior to the 9 a.m. start on 10/13/20, CRS had received zero contact with the IAS organization. We didn't have training materials or a link to the online training platform. So I was required to reach out on a weekend, and work on a vacation day (10/12) as a result. This lack of contact/preparation on the IAS team's part also meant that the trainees were unable to prepare ahead of time. Just a head's up – you'll want to avoid this in the future. But, Ned was great!	Understood. IAS will endeavour to have materials in participant hands not later than 72 hours prior to the class or arrange a system that registration automatically provides such materials.

Other comments:

- It was a wonderful experience. Trainer's knowledge and ability to answer questions are well appreciated. The way the training was conducted allowed questions and discussions proved to be very effective. Overall, an excellent course.
- Very Informative, thank you!