IAS Training Seminar

Special Inspection Agencies in Building Construction  
- Accreditation to IAS AC291

Day 1

8:00 – 8:30  Coffee & Check-in

8:30 – 10:00  Module 1
   Introduction, General Requirements, Rules and Regulations

10:00 – 10:15  <AM Break>

10:15 – 12:00  Module 2
   2014 NYCBC, Chapter 17
   Administrative Code
   Technical Reports associated with Special Inspections

12:00 – 1:00  <Lunch Break>

1:00 – 2:30  Module 3
   1RCNY 101-06, 1RCNY 101-07 applied to SIA

2:30 – 2:45  <PM Break>

2:45 – 3:15  Module 4
   IAS AC 291(2019)
   (ISO/IEC 17020 Core Principles included)
   IAS Rules of Procedure applied to SIA


4:15 – 4:45  Evaluation of Learning- Quiz on AC 291 Requirement

4:45 – 5:00  Closing Remarks -Q & A
Day 2

8:00 – 8:30  Coffee & Check-in

8:30 – 10:00  Module 5
Independence, Impartiality & Integrity
Perceived Risk Scenario
Classification- Type A, B, & C

10:00 – 10:15 < AM Break>

10:15 – 12:00 Module 6
Structure of the MSD Pyramid
The QA Manual - Level 1 / Policy Document of the MSD

12:00 – 1:00  <Lunch Break>

1:00 – 2:30  Module 7
Core & Support Business Processes - Level II of the MSD
Detailed process review with checklist/forms/worksheets to be developed for each process of the Business Management System as a way to implement the Policy outlined in Level I.
(18+4) Key Processes discussed
Sample Internal Audit Spreadsheet Reviewed
Sample Management Review reviewed

2:30 – 2:45  <PM Break>

2:45 – 3:15  Module 7 Contd.
Inspection Procedures/Check List/Forms- Level III of the MSD
Template for Inspection Procedures
Sample Checklist – Several Examples
Blank Inspection Work sheet
Reporting Template

3:15 – 4:15  Module 8
Laws, Rules and Ethics for New York Engineers engaged in Special Inspections

4:15 – 4:45  What to expect at the on-site assessment?

4:45 – 5:00  Evaluation & Quiz, Q & A, Feedback Closure