

IAS Training Seminar

Special Inspection Agencies in Building Construction - Accreditation to IAS AC291

The Bailey Conference Center / Club Quarters,
52 William Street, New York, NY

Day 1 (April 20, 2020)

8:00 – 8:30	Coffee & Check-in
8:30 – 10:00	Module 1 Introduction, General Requirements, Rules and Regulations
10:00 – 10:15	< AM Break >
10:15 – 12:00	Module 2 2014 NYCBC, Chapter 17 Administrative Code Technical Reports associated with Special Inspections
12:00 – 1:00	<Lunch Break >
1:00 – 2:30	Module 3 1RCNY 101-06, 1RCNY 101-07 applied to SIA
2:30 – 2:45	<PM Break >
2:45 – 3:15	Module 4 IAS AC 291(2019) (ISO/IEC 17020 Core Principles included) IAS Rules of Procedure applied to SIA
3:15 – 4:15	AC 291(2019) Continued
4:15 – 4:45	Evaluation of Learning- Quiz on AC 291 Requirement
4:45 – 5:00	Closing Remarks -Q & A

Day 2 (April 21, 2020)

8:00 – 8:30

Coffee & Check-in

8:30 – 10:00

Module 5

Independence, Impartiality & Integrity
Perceived Risk Scenario
Classification- Type A, B, & C

10:00 – 10:15

< AM Break >

10:15 – 12:00

Module 6

Structure of the MSD Pyramid
The QA Manual - Level 1 / Policy Document of the MSD

12:00 – 1:00

<Lunch Break >

1:00 – 2:30

Module 7

Core & Support Business Processes - Level II of the MSD
Detailed process review with checklist/forms/worksheets to be developed for each process of the Business Management System as a way to implement the Policy outlined in Level I.
(18+4) Key Processes discussed
Sample Internal Audit Spreadsheet Reviewed
Sample Management Review reviewed

2:30 – 2:45

<PM Break >

2:45 – 3:15

Module 7 Contd.

Inspection Procedures/Check List/Forms- Level III of the MSD
Template for Inspection Procedures
Sample Checklist – Several Examples
Blank Inspection Work sheet
Reporting Template

3:15 – 4:15

Module 8

Laws, Rules and Ethics for New York Engineers engaged in Special Inspections

4:15 – 4:45

What to expect at the on-site assessment?

4:45 – 5:00

**Evaluation & Quiz, Q & A, Feedback
Closure**