IAS Training Seminar

Special Inspection Agencies in Building Construction
- Accreditation to IAS AC291

The Bailey Conference Center / Club Quarters,
52 William Street, New York, NY

Day 1 (April 20, 2020)

8:00 – 8:30  
Coffee & Check-in

8:30 – 10:00  
Module 1  
Introduction, General Requirements, Rules and Regulations

10:00 – 10:15  
< AM Break>

10:15 – 12:00  
 Module 2  
2014 NYCBC, Chapter 17  
Administrative Code  
Technical Reports associated with Special Inspections

12:00 – 1:00  
<Lunch Break>

1:00 – 2:30  
Module 3  
1RCNY 101-06, 1RCNY 101-07 applied to SIA

2:30 – 2:45  
<PM Break>

2:45 – 3:15  
Module 4  
IAS AC 291(2019)  
(ISO/IEC 17020 Core Principles included)  
IAS Rules of Procedure applied to SIA

3:15 – 4:15  
AC 291(2019) Continued

4:15 – 4:45  
Evaluation of Learning- Quiz on AC 291 Requirement

4:45 – 5:00  
Closing Remarks -Q & A
Day 2 (April 21, 2020)

8:00 – 8:30  Coffee & Check-in

8:30 – 10:00  

Module 5  
Independence, Impartiality & Integrity  
Perceived Risk Scenario  
Classification- Type A, B, & C

10:00 – 10:15  < AM Break>

10:15 – 12:00  

Module 6  
Structure of the MSD Pyramid  
The QA Manual - Level 1 / Policy Document of the MSD

12:00 – 1:00  <Lunch Break>

1:00 – 2:30  

Module 7  
Core & Support Business Processes - Level II of the MSD  
Detailed process review with checklist/forms/worksheets to be developed for each process of the Business Management System as a way to implement the Policy outlined in Level I.  
(18+4) Key Processes discussed  
Sample Internal Audit Spreadsheet Reviewed  
Sample Management Review reviewed

2:30 – 2:45  <PM Break>

2:45 – 3:15  

Module 7 Contd.  
Inspection Procedures/Check List/Forms- Level III of the MSD  
Template for Inspection Procedures  
Sample Checklist – Several Examples  
Blank Inspection Work sheet  
Reporting Template

3:15 – 4:15  

Module 8  
Laws, Rules and Ethics for New York Engineers engaged in Special Inspections

4:15 – 4:45  

What to expect at the on-site assessment?

4:45 – 5:00  

Evaluation & Quiz, Q & A, Feedback  
Closure