

INTERNATIONAL ACCREDITATION SERVICE, INC.

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FEE SCHEDULE FOR TRAINING AGENCIES FOR WORK FORCE QUALIFICATION PROGRAMS ACCREDITATION^{1,2} Effective January 1, 2009 (Editorially revised February 4, 2010)

NEW APPLICATIONS (1-YEAR PERIOD)

Basic fee (one field of training).....	\$2400
Document review, per 8-hour day	\$800
Fee for each additional field of training ³	650

RENEWAL APPLICATIONS (2-YEAR PERIOD)

Basic fee (one field of training).....	\$5500
Fee for each additional field of training ³	650

INTERIM REVISION AND SCOPE EXPANSION

Basic fee	\$650
Document review, per 8-hour day	\$800

¹On-site time of \$1000 per 8-hour day per assessor, plus related travel expenses (at cost), is applicable for pre-assessment visit, full assessment visit, follow-up visit, surveillance visit, and reassessment visit. Assessor travel time is billed at the rate of \$700 per 8-hour day. Actual on-site assessment times will vary depending on the agency's desired scope of accreditation. For example, an assessment for one field of training may take one or two assessor days, but an assessment for two fields of training may take two to four assessor days. Additions of training fields during the course of an assessment may require additional assessment time and cost.

An applicant can significantly reduce on-site assessment time and costs, and reduce the need for follow-up assessment visits, by having requested documentation, facilities, and key personnel available for assessor(s) in advance.

Corrective Action Requests (CARs) which are generated during an assessment must be satisfactorily resolved and Concerns generated must be satisfactorily addressed prior to issuance of the accreditation certificate. In some cases, repeated exchanges of communication may be necessary to close out CARs and Concerns. If more than eight (8) hours of IAS staff time are needed to resolve CARs and Concerns, an additional fee of \$100 per hour, or fraction thereof, will be charged.

A follow-up visit may be required if CARs issued during the assessment require an additional on-site visit to confirm compliance.

²Accredited agencies are subject to an on-site surveillance assessment after the first year of accreditation. Agencies are also subject to an on-site reassessment at a minimum of once every two years.

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QUALIFICATION PROGRAMS ACCREDITATION^{1,2} (Continued)
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³Normally, an “additional field of training” is a new training program as defined by the IAS Rules of Procedure. In general, an additional field encompasses a different job or occupational analysis and requires additional assessors to evaluate the agency’s competence.

NOTES:

1. Additional fields may be added to an agency’s scope of accreditation at any time. However, an on-site visit may be necessary to confirm the agency’s competence in the new field. Cost for assessment time is computed at the rate of \$1000 per assessor per 8-hour day plus related travel expenses (at cost). Assessor travel time is billed at the rate of \$700 per 8-hour day. If the request involves extensive revision/expansion of the current scope, and more than four (4) hours of staff time are used, IAS computes additional fees at a rate of \$100 per hour of staff time.
2. There is a minimum fee of \$450 for administrative revisions to an accreditation certificate, such as a change in the company name or the location of the facility.

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