

# INTERNATIONAL ACCREDITATION SERVICE, INC.

5360 Workman Mill Road · Whittier, CA 90601 USA  
562-699-0541 local · 866-427-4422 toll free · 562-699-8031 fax  
www.iasonline.org web site · info@iasonline.org e-mail



## FEE SCHEDULE FOR SPECIAL INSPECTION AGENCY ACCREDITATION<sup>1,2</sup> April 1, 2009 (Editorially revised October 22, 2010)

### NEW APPLICATIONS (1-YEAR PERIOD)

<i>Basic fee</i> <sup>3</sup> .....	\$2450
<i>Fee for each additional field of inspection</i> <sup>4</sup> .....	400
<i>Fee for each branch inspection agency</i> .....	2050
<i>Fee for each field of inspection at each branch inspection agency</i> <sup>4</sup> .....	400

### RENEWAL APPLICATIONS (1-YEAR PERIOD)

<i>Basic fee</i> <sup>3</sup> .....	\$1840
<i>Fee for each additional field of inspection</i> <sup>4</sup> .....	400
<i>Fee for each branch inspection agency</i> .....	1105
<i>Fee for each field of inspection at each branch inspection agency</i> <sup>4</sup> .....	400

### RENEWAL APPLICATIONS (2-YEAR PERIOD)

<i>Basic fee</i> <sup>3</sup> .....	\$3130
<i>Fee for each additional field of inspection</i> <sup>4</sup> .....	500
<i>Fee for each branch inspection agency</i> .....	1880
<i>Fee for each field of inspection at each branch inspection agency</i> <sup>4</sup> .....	500

### RENEWAL APPLICATIONS (3-YEAR PERIOD)

<i>Basic fee</i> <sup>3</sup> .....	\$4970
<i>Fee for each additional field of inspection</i> <sup>4</sup> .....	750
<i>Fee for each branch inspection agency</i> .....	3000
<i>Fee for each field of inspection at each branch inspection agency</i> <sup>4</sup> .....	750

<sup>1</sup>On-site time of \$900 per 8-hour day per assessor, plus related travel expenses (at cost), is applicable for on-site initial, surveillance and reassessments of all special inspection agencies. Assessor travel time is billed at the rate of \$700 per 8-hour day. [Assessor preparation time (review of the quality management system manual, including technical review and preparation) for each on-site assessment is included in the basic application fee.] Actual on-site times will vary, depending on the agency's desired scope of accreditation.

# FEE SCHEDULE FOR SPECIAL INSPECTION AGENCY ACCREDITATION<sup>1,2</sup>

(Continued)

April 1, 2009 (Editorially revised February 4, 2010)

*A special inspection agency can significantly reduce on-site assessment time (and costs) by having its documentation (training records, internal audits, management reviews, inspector monitoring records, inspection procedures, etc.) available for review by the assessor(s) in advance and by being adequately prepared to address any items requested in the assessment agenda including the scheduling of on-site visits to construction sites.*

All Corrective Action Requests (CARs) generated during an assessment must be satisfactorily resolved and Concerns generated must be satisfactorily addressed prior to issuance of the accreditation certificate. In some cases, repeated exchanges of communication may be necessary to close out CARs and Concerns. In some cases, when more than eight (8) hours of IAS staff time are needed to resolve CARs and Concerns, an additional fee of \$100 per hour, or fraction thereof, will be charged.

<sup>2</sup>Accredited special inspection agencies are subject to annual on-site assessments.

<sup>3</sup>The basic fee includes one field of special inspection.

<sup>4</sup>Normally, an "additional field of inspection" is determined by the IAS categories of special inspection as defined in the Rules of Procedure for Special Inspection Agency Accreditation, e.g., structural, plumbing, electrical, fireproofing, etc.

## NOTES:

1. Additional fields of special inspection can be added to the scope of accreditation at any time. However, an on-site assessment may be required to confirm that the agency is competent in the new inspection field. The cost of on-site assessment is computed at the rate of \$900 per assessor per 8-hour day plus travel related expenses (at cost). Assessor travel time is billed at the rate of \$700 per 8-hour day. When an agency wishes to expand the scope of its accreditation, there is a minimum fee of \$450 for IAS review of the agency's request. If the request involves extensive revision/expansion of the current scope, and more than four (4) hours of staff time are used, IAS computes additional fees at a rate of \$100 per hour of staff time.
2. There is a minimum fee of \$450 for administrative revisions to an accreditation certificate, such as a change in the company name or the location of the facility.

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