

INTERNATIONAL ACCREDITATION SERVICE, INC.

5360 Workman Mill Road · Whittier, CA 90601 USA
562-699-0541 *local* · 866-427-4422 *toll free* · 562-699-8031 *fax*
www.iasonline.org *web site* · info@iasonline.org *e-mail*



APPLICATION FOR ACCREDITATION AS A PRODUCT CERTIFICATION AGENCY

For IAS Internal Use
Listing No. _____

New accreditation

If this is a new request for accreditation, a copy of the applicant's quality system manual, complying with the applicable IAS Accreditation Criteria, and a completed IAS ISO/IEC Guide 65 checklist, should be submitted with the application.

Renewal

Company Name Change

One Year

Two Years

1. NAME OF APPLICANT (COMPANY NAME) _____
(*exactly as it should appear in listing*)

2. DESIRED SCOPE OF ACCREDITATION _____
(List the categories of product certification for which you wish to be accredited; e.g., electrical products, building materials, etc.)

3. FACILITY STREET ADDRESS _____
Address (*exactly as it should appear on listing*) City

State/Province Zip Country (if other than U.S.A.)

4. MAILING ADDRESS _____
Address City

State/Province Zip Country (if other than U.S.A.)

5. TELEPHONE NO. (_____) _____ FAX No. (_____) _____

6. E-MAIL ADDRESS _____ WEB ADDRESS _____

7. Name and title of applicant's technical representative (if any) _____

Address _____

Phone number _____ Fax number _____ E-mail _____

8. If this is a renewal, please answer the four questions below. If you answer "yes" to any of the questions, please explain on a separate sheet and/or include appropriate supporting documentation.

a. Since the last time your company applied for IAS accreditation, have there been any changes in ownership or in key management, technical, or quality assurance personnel? No Yes

b. Since the last time your company applied for IAS accreditation, have there been any changes in the documented quality system? No Yes

c. Are you aware of any complaints, from your company's clients or others, about the services covered by this application? No Yes

d. Have any of your accreditations been revoked, withdrawn, placed on suspension, and/or removed from listing? No Yes

By signing, the applicant agrees that all the information presented in the above application is true and correct, and to abide by the CONDITIONS FOR APPLICATION listed on page 2.

Authorized Signature for Applicant

Name of Signer (type or print)

Title

Date

CONDITIONS FOR APPLICATION

- a. As a condition of the accreditation, the applicant acknowledges that the International Accreditation Service, Inc. (IAS), staff or authorized representative(s) may conduct unannounced assessments of the facilities of the applicant, or other facilities where the applying agency conducts product certification activities under this application, to verify compliance with the listing and applicable Rules of Procedure.
- b. Within 30 days of mailing of written demand by IAS, applicant shall reimburse IAS for all expenses related to accreditation. Reimbursable expenses include, but are not limited to, travel expenses and staff time.
- c. A product certification agency accreditation does not imply any guarantee or warranty, express or implied and including but not limited to any warranty of merchantability or fitness for any particular purpose, of any product inspected or certified by the applicant, or any guarantee or warranty of any nature by IAS concerning any product certification activity conducted by the applicant. Applicant agrees that it shall have no cause of action or claim against IAS, International Code Council (ICC), or any of their affiliates, parent, or brother or sister corporations or their Successors-in-Interest or assigns, or the officers, directors, members and employees thereof (collectively, the "Indemnitees"), arising in any manner from any denial of this application or from any accreditation given pursuant to this application, whether or not such accreditation is or is not subject to any conditions. Applicant agrees to hold the Indemnitees harmless, and to protect, defend and indemnify them, with respect to any claim, liability, demand, action, judgment, proceeding, costs, damages and expenses (including attorneys' fees) whether for personal injury, wrongful death, property damage, or any type of injury or damage whatsoever, arising from: (i) the application and accreditation; (ii) any certification or inspection services of any nature provided by the applicant; (iii) the use of any service of any nature offered by the applicant, or the use or operation by any person of any product inspected or certified by the applicant, whether related to the matters set forth in the first sentence of this paragraph or otherwise; or (iv) the reference to or reliance upon, actual or asserted, any product certification or approval given by the applicant or any inspection services rendered by the applicant including but not limited to the results of any inspections conducted by the applicant. California law shall apply to the interpretation hereof. If any part or portion of this paragraph, or any application thereof to particular facts, should be determined invalid, the provisions hereof shall be severable so as to achieve for the Indemnitees the maximum legal application. If this application relates to a branch product certification agency listing or a renewal of an existing accreditation, the provisions of this paragraph shall apply from the date of the first granting of the branch product certification agency listing, whether upon application or without application by applicant or a predecessor and regardless of: (i) intervening modifications of said listing or modifications pursuant to any application for renewal; (ii) any prior change in the number assigned to the listing; (iii) any prior change in ownership rights in or rights to said listing, or any branch product certification agency listing, whether one or more, since the granting of said first branch product certification agency listing.
- d. In consideration of the processing of this application, the applicant agrees to abide and be bound by any conditions attached to any listing or renewal thereof issued pursuant to this application, or any later amendment of said listing or renewal, the Rules of Procedure for Product Certification Agency Accreditation, which by this reference are made a part hereof, the Accreditation Criteria for Product Certification Agencies, which by this reference is made a part hereof, and any additions, deletions, or changes to such Rules or Accreditation Criteria hereafter adopted. In agreeing to abide and be bound by the Rules of Procedure and the Accreditation Criteria for Product Certification Agencies, applicant understands that the failure to do so may result in the revocation, suspension or modification of accreditation issued pursuant thereto in accordance with the terms of the Rules of Procedure.

Authorized Signature _____

Date _____

June 4, 2010
IAS/PCA/007

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PRODUCT CERTIFICATION AGENCY APPLICATION Supplemental Information

Instructions: New Applications – This form must be fully completed.
Renewal Applications – Either indicate no change, or provide current information.

General Information	Comments
How many years has the program been in operation?	
Identify any regulatory or industry sponsored programs in which you currently participate (examples: EPA WaterSense program, California Air Resource Board TPC)	
List any existing accreditations that apply to the program (please attach the certificate(s) of accreditation).	
List the standards and/or regulations used by the program.	
How is information about the certifications issued, made available (examples: published directory, on-line data base). Please provide a copy of the current published directory or a link to the on-line data base.	
Attach a sample of the certification Mark(s) currently used by the program.	
Attach an example of the certificates issued to clients of the program.	

Related Bodies/Organizations	
Identify any related body or organization (examples: parent organization, affiliated companies, subsidiaries).	
Briefly describe the relationship between each related body and your organization.	
Are related bodies independent from the suppliers, processes, and services covered by the program?	
Key Personnel	
Attach an organizational chart indentifying the key positions that support the program.	
Attach CVs, resumes, or other similar information that describes the educational background, experience, licenses, registrations, certifications, or other documentation that substantiates qualifications of individuals in key positions; such as President, General Manager, Chief Technical Officer, Operations Manager, Quality Manager, and Inspection Manager.	
Attach copies of position (job) descriptions for key positions within the organization.	
Technical Resources	
Provide a brief description of the key technical resources of the organization; such as testing laboratories or inspection services. The description should include educational backgrounds, experience, professional licensees, certifications, and training of the personnel that support the technical resource(s).	